

CTC OWNERS ASSOCIATION, INC.  
Board Meeting Minutes  
Wednesday, May 15, 2013

A meeting of the Executive Board of this association was held in the training room of Design Mechanical, Inc. at 168 CTC Blvd, Suite A, Louisville, CO 80027.

Executive Board Members Present: Steve Meyers, Neil Littmann, Daniel Stiehr, Paul Gowing and Henry Johnson

Others Present: Carla Wilson, Property Manager, Cottonwood Property Services

- Election of Officers for 2013

Current Officers:

Steve Meyers, President  
Neil Littmann, Vice President  
Daniel Stiehr, Secretary  
Paul Gowing, Treasurer  
Henry Johnson, Director

A motion was made by Neil Littmann to keep the same officers as 2012. Motion was seconded by Steve Meyers. A vote was taken and passed unanimously.

- Financial Update

Carla Wilson informed the Board the 2013 dues assessments have been billed.

- Policy for Covenant Compliance Request

Discussion was held regarding establishing a policy to handle property compliance letter requests. Jim Burton from the Architectural Review Committee made recommendations.

- Covenant Violations

Letters regarding violations of the Protective Covenants will be going out next week. Owners with violations will have 30 days to correct violations. After 30 days, owners who have not taken measures to correct violations will then receive a letter from the attorney.

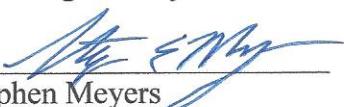
- Website – Properties Available Link

Previously, Xceligent did not charge a fee to link to their services. Their policy has now changed. For us to continue to link to the Xceligent website we need to become a member. Further research needs to be done.

- Revisions to Covenants

Carla Wilson and Jim Vasbinder met with the attorney for the association to discuss possible revisions to the covenants. Jim is to provide examples of language from other associations along with a copy of title work from a recent sale in the Business Center at CTC.

Meeting was adjourned.

  
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Stephen Meyers  
President